

GAVILAN COLLEGE CURRICULUM MEETING
Monday, November 14, 2011
3:00 – 4:30 p.m., BU 119

MINUTES

In Attendance: S. Carr, S. Dodd, B. Donovan, F. Lozano, M. Machado, J. Maringer, J. Olivas, G. Ramirez, K. Rose, A. Rosette, E. Venable and E. Talavera (minutes recorder).
Guests: S. Alvarez, M. Dresche, R. Perez

I. Call to Order

The meeting was called to order at 3:10 pm

II. Agenda Adjustments

Add CID report by J. Olivas as item V.C.

III. Approval of Consent Agenda

A. Minutes of October 24, 2011

MSC (J. Maringer/J. Olivas) Vote: unanimous

IV. Curriculum

A. New Business

1. NEW COURSE PROPOSAL – SECOND READING

a. AH 743 Healthier Living Through Tobacco Cessation

AH 743 is a lecture with class participation and handouts. Breath California has provided most of the curriculum, in both English and Spanish. Motion approved with the agreement that Sarah Alvarez would contact Dana Young in the library and make sure resources are available.

MSC (M. Machado/G. Ramirez) Vote: unanimous

2. MODIFICATIONS TO EXISTING COURSES – FORM C

a. MATH 2C Differential Equations

Update of course outline since it hasn't been taught in six years.

MSC (R. Rosette/J. Maringer) Vote: unanimous

V. Information-Discussion-and/or-Action

A. Criteria for Cultural Diversity Designation/Form Updates to include Criteria and Requirements – Action

1) New Course Proposal – First Reading

- On Question 11, course now needs to have an SLO that speaks to Cultural Diversity and has to meet at least two of the criteria.

2) New Course Proposal – Second Reading

- Designate what criteria course will meet and the SLO number that speaks to the Cultural Diversity requirement.

3) Modification of Course – Form C

- Same as above.

The question was raised whether to add a N/A box? Consensus was it might be too confusing. Need to change *cultural development* to *cultural developments*.

MSC (A. Rosette/F. Lozano) Vote: unanimous

B. Review of Existing Courses that meet the Cultural Diversity Requirement – Discussion

Using the criteria that is now part of the forms, S. Dodd and B. Donovan checked if 5 random classes, which have approval of meeting Cultural Diversity requirement, met the updated requirements. **Hist 3, Art 14** and **Soc 3** met the requirements.

For **AH 11**, it was hard finding anything. The only thing found was under SLO #20, but it is a stretch and they did not feel the course met the cultural diversity criteria. It was pointed out that it might be taught in the classroom but not listed. For **ECON 1**, they didn't see anything meeting cultural diversity requirement. Only thing was in week 9 and 10, but no SLO relating to it. Again, it was pointed out that it might not have been listed, but more than likely taught.

The question was then asked about where the committee wanted to go with the classes currently listed under the Cultural Diversity Requirement. Should a subcommittee be formed to review classes that have current approval of meeting the Cultural Diversity requirement and then ask the departments to go back and make necessary changes? They would then have to resubmit a Form C. It was suggested that the departments be given time to revise courses, maybe a year. With accreditation, nothing should be grandfathered. It was also pointed out that should the committee ask for revisions before it is time for the course to come up for review, it might erase the integrity of the process. In response, it was advised that waiting for the cycle to come through would be too long with accreditation around the corner, and it's not too much to ask of the departments. Currently, there are 48 to 49 courses that were approved of meeting the Cultural Diversity requirement and maybe the committee can take a year to review the list and get them to the department to update. It was suggested that a blurb be sent to the instructors on what the check list is and to update course if the requirement is not met. A majority of the committee wants to get a subcommittee together and this will be done.

C. CID

J. Olivas described courses being embedded right now and the importance of giving input while approving courses through TMC. The legislators who came were asking about transfer model and the need to have as many as possible because they thought it would give students a better opportunity to transfer. One concern is that it may not meet the necessary goals of the students. It was pointed out that some universities are trying to use the TMC's in a different manner. They will allow students into a different major, and once admitted the student can then move over to the major they wanted. It's the back door way to get in. This will create another door for students that they didn't have before. The idea is that

regardless of what happens, the student needs to have 120 units and there is no way around it. On the TMC website under the title “Under Course Review”, there is a list of courses that have been submitted along with its status. Some are conditional, approved and in progress. Conditional is when they send back assessment and needs revision so conditional for a year until resubmitted and revised. We can also see how Gavilan College compares to other schools and see what has been done from our end. It was suggested that J. Olivas submit a blurb for Susan’s newsletter.

VI. Adjournment

Adjourned at 3:56 pm by consensus.

Distribution:

K. Bedell, S. Carr, E. Crook, S. Dodd, B. Donovan, R. Hannon, R. Hernandez, S. Lawrence, F. Lopez, F. Lozano, E. Luna, M. Machado, J. Maringer, R. Morales, J. Olivas, J. Pruitt, G. Ramirez, K. Rose, A. Rosette, C. Salvin, M. Sanidad, R. Sharboneau, D. Van Tassel, E. Venable, C. Whitney, D. Young, G. Cardinalli, K. Day, P. Conaway, M. Cortes, T. Newman, O. Magana, E. Talavera, ASB